

## SREE NARAYANA GURU COLLEGE OF COMMERCE

### Action Taken Report of IQAC Meeting for the year 2017-18

Date of Meeting	Decision taken	Action Taken
8.6.2017	AQAR for the year 2016-17	From 3.10.2017 the charge of IQAC was given to Mr. Srichand Hinduja and Mrs. Jayasree V has been relieved from the responsibilities of IQAC. The AQAR of 2016-17 is in process.
8.6.2017	Industrial MoUs	Entered in to MoU with Satyam Institute of Tax Account to Provide Vocational Accounts & Taxation training program which is approved by MTSTS (Maharashtra Technical & Self Employment Training Society)
8.6.2017	Reconstruction of class rooms	Two class rooms on first floor of new building have been reconstructed by making it spacious for accommodating more students.
8.6.2017	Construction of New Building	The Management was convinced with the need of more number of rooms for various purposes and proposal have been submitted. The work of the new building is on by making 5 <sup>th</sup> and 6 <sup>th</sup> floor.
8.6.2017	Meeting of Management with Students	President Sir has met the all students in class rooms on various slots fixed for all the classes of all programs. The feedback regarding various aspects has been collected and actions has been taken by the management.

8.6.2017	Workshop for Faculties on Research	One day workshop was conducted on "How to write Research Paper?" by calling Principal. Dr. Jitendra Aherkar on 9 <sup>th</sup> September, 2017.
16.10.2017	Work shop on use of Tally as Statistical tool in research	Training session on use of tally as statistical tool in research was conducted in College by delivering information by Mrs. Saraswati Nadi, Coordinator of B.Sc. I.T. Program.
8.6.2017	Book Exhibition	Books Exhibitions were conducted for faculties and students on 24 <sup>th</sup> June, 2017 and 8 <sup>th</sup> July, 2017.
8.6.2017	Activities for awareness of cleanliness and hygiene.	Apart from N.S.S. activities of cleanliness and Swatch Bharat, B.M.M. Department has come up with activity of "Mission Impossible for further beautifying the College on 12 <sup>th</sup> , 13 <sup>th</sup> and 14 <sup>th</sup> September, 2017)
8.6.2017	Magazine or Bulletin	Apart from College Annual Magazine, Shrishti, the B.M.M. Department has come up with magazine "Brahamstra" on 13 <sup>th</sup> January, 2018. B.Sc. I.T. Department also launched the magazine "Technology Social Design".
4.4.2018	Digitisation of Library Records	All the records of library has been digitized in the software Soul, which has been purchased and installed on 8 <sup>th</sup> January, 2018.

16.10.2017	Activities of Language Club	Activities	M <sup>th</sup>	Remark
		Speaking development skills; Grammar, learning new words etc.	December, 2017	Completed
		Group Discussion-class based activity	January, 2018	Completed
		Extempore-Public Speaking	February, 2018	Completed
		Writing Skills	March 2018	Completed
16.10.2017	Best Teacher of the Year	The recommendation on motivation for teachers have been given to management and requested to announce the name of the best teacher of the year with some cash reward and trophy. Management has accepted the same and one faculty from College got the trophy of Best teacher for the year along with cash reward of INR 10,000.		
16.10.2017	Scholarship for the students	Request was made to Management to introduce some scholarship schemes for deserving candidates. Management has accepted the same and four of the students got scholarship of INR 25,000 each.		
16.10.2017	National Seminar	National Seminar on "Sustainable Development; Issues & Challenges" was conducted on 17.02.2018 where in which 79 Participants took part from in and out of Maharashtra.		

8.6.2017	Purchase of Library Books	Library Committee took charge of collecting the list of books required from faculties and 1,311 Text books and 412 Reference books has been added in the current year.
4.4.2018	Pre Placement and Career guidance sessions	14.9.2017, a session on Orientation on Advanced Domain Program was conducted by Mrs. Sumitra Ramesh. 19.09.2017, Motivational Speech on "The Goal of life" was conducted by inviting Mr. Akash Sinha. 11.12.2017, Career Conclave was conducted by inviting Mr. Krish Dhanam, Global Corporate, USA.
4.4.2018	Campus Placement	Online Mock test has been conducted for shortlisting of students for Manappuram Finance Ltd. 63 students got offer letter for Manappuram finance limited. Four other organization also visited the shortlisted the students and promised to give offer letter after completing third year.



**Principal**

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